

Application for MEMBERS to Attend AKF INC NCAS Bronze Coach Course

* Name:

* Address:

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* Tele: or * Mobile:

* Email:

* Date of Birth: must be over 16 years of age Male Female

* Organisation:

* Current Grade: Head of Style:

Selected Mentor Coach (*must be current NCAS*):

Please tick appropriate boxes of the following requirements you meet and attach copies of relative documents:

- New** applicant: current accredited NCAS Coach – 2 day program
- Expired** NCAS Coach – 2 day resit
- Updating** NCAS Current – day 1 } Id No: Expiry Date:
- Renewing** NCAS – day 1 }
- * **3rd Kyu or above** Non-Member to supply copy grading certificate
- * **16 years or above**
- * **Hold current** First Aid / CPR certificate (*if your first aid has expired, attach copy of receipt for approaching course and supply copy of certificate with final assignments*)
- * **Hold a current** Suitability Card/Working with Children card or Police Check – *any questions regarding this contact the NCD or your SCD*
- Have attached full payment of \$.....(*include non-member fee if applicable*) **cheque or money order** made payable to

I have read both sides of this application form and I am aware of my responsibilities and I wish to registers for the AKF NCAS Bronze Coach Lecture Training Program

I understand items (*) are compulsory

Signed: Date:

Endorsed by Chief Instructor/Director:

Return to:

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Any questions direct to them to your State Representative

AKF Inc NCAS Bronze Dojo Coach Lecture Training Program

Host State/Territory

State/Territory Contact

AKF NCD Pam Smith coached@akf.com.au

Once your payment and requirements have been confirmed, a receipt will be issued. On arrival to the course, you will be supplied with a workbook, manual, brochures and documents. Certain documents must be completed and returned by end of day 1.

All theory and practical assignments shall be forwarded to National Coaching Director **by the due date** provided on day one and entered into your workbook. When you are deemed competent in all areas of the Beginning Coaching General Principle and Karate Specific, you will be eligible for Bronze Dojo Coach registration. NCAS Registration fee of \$44 payable on completion of all course assignments with positive outcome. This fee is not included in the course fee.

Once you are registered you will receive a NCAS card from the ASC showing NCAS Bronze Dojo Coach and an expiry date. This card also entitles the you to discount at the AIS shop in Canberra when displayed at time of purchase. Documents for recording of Bronze Coach updating activities, such as update coaching courses run by ASC Coaching Centres in your home State/Territory or AKF NCD approved programs presented by AKF's RSA or AKF NCC are in your workbook/handbook and n the AKF website. If you supply an email address, you will receive Coaching newsletters and a renewal reminder electronically. Non-email holders will receive a renewal reminder from ASC in the mail. Check the AKF or SRA website Coaches list for expiry date. This is your responsibility.

Refund of fees Policy

Applicants' fees may be refunded in the following circumstances and timeframes:

Notification of withdrawal in writing prior to mailing out of the program	Full Refund
Notification of withdrawal in writing once the program has been supplied but prior to commencing the program (ie return of all items unused)	Refund minus administration costs
Once the program has been commenced by the applicant	NO REFUND

Information on this form is entered into the AKF Inc database and upon registration into the National Coaching Accreditation Scheme (NCAS) Australian Sports Commission (ASC) database of registered coaches the SAO – Sports Accreditation On-line.

All Database information is strictly **CONFIDENTIAL**. However some details may be used to supply the coach with information relating to coach accreditation, education and scholarships or funding or you may be asked to complete surveys to better assist you.

AKF Inc, the coach's State Recognised Association or ASC's State Sport Education Centres will only use your information for the above purpose.

Your information will not be used or disclosed except in accordance with the provisions of the Privacy ACT 1988.

Official Use Only: *enter details or tick box*

- * Date Application Received:
- * Police Check (*per State Legislation eg Blue Card, Working with Children*) **Approved:** Yes No
- Copy Grading Certificate supplied * Date of Birth supplied: Yes No
- Copy First Aid/CPR certificate attached OR Copy of Receipt attached
- Application Form signed by Applicant Endorsed by Chief Instructor/Director
- Mentor Coach (if selected) Approval of Mentor: Yes No
Has Mentor been notified? (date).....

Date Course Package and Receipt posted: Docket No: